

Contractor Photo Checklist



RECOMMENDED PROJECT PICTURES FOR SCOPE OF WORK APPROVAL

Refer to the list below for pictures to include to assist in the evaluation of the Scope of Work.

Pictures and/or sketches should be clearly labeled with site ID and additional information as needed to provide clarity. Please provide up-close, detailed, and wide-angle photos, including images of each exterior side of the home.



AIR SEALING

- Major bypasses
- Garage connections to the house

ATTIC

- Current condition – especially if uninsulated/poorly insulated
- Close-ups of the current insulation type – especially if vermiculite
- Water and/or animal damage
- Deteriorated roofing and/or gutters
- Exhaust vents that do not run outside
- Knob/tube wiring
- Can lights or other heat sources that will need attention
- Knee walls (insulated or uninsulated)
- (Optional) Picture or sketch of roof venting – especially if inadequate (too few vents, no baffles if insulation is present, etc.)

WALLS

- Siding type(s) (if wall insulation is part of the scope)
- Any evidence of knob/tube wiring
- Interior finish if exterior blow cannot be done
- Other notable wall issues (siding needs major work/replacement)

FLOORS

- Condition/presence of vapor barrier
- Two (2) photos under the floor to show lack or condition of insulation
- Crawl vent number/condition (may be easier to sketch)
- Water/sewage leaks (also note in Plumbing section below)
- Rodent presence/damage

RECOMMENDED PROJECT PICTURES FOR SCOPE OF WORK APPROVAL (CONTINUED)

FURNACE

- Front of furnace showing plenums and filter location
- Nameplate (find this by taking the cover off)
- Noted problems with system (corrosion, venting, or service record, if attainable)

WATER HEATER

- If gas tank and leaving in place: photo of location, combustion air sources, and venting
- If HPWH is to be installed: show or sketch likely location and how condensate will be handled
- Data plate
- Wide angle photo of water heater, regardless of whether it's being replaced

PLUMBING

- Leaking pipes, standing water, or other apparent plumbing problems

ELECTRICAL

- Any electrical safety hazards
- Existing electrical panel (inside of the panel cover for fuse/breaker sizes, etc. are clear)
- Panel location in home (if it is to be relocated as part of scope)

WINDOWS/DOORS

- Representative window and/or door (if replacement is part of scope)

DUCTS

- Supply ducts in unconditioned space: document type and condition (sheet metal, flex, insulation or lack thereof), obvious leaks, or disconnects
- Representative supply duct boot – especially if smaller than 4x12

OTHER

- Refrigerator nameplate
- All appliances, including date plates
 - Washer
 - Dryer
 - Dishwasher
 - Oven/range
- Exhaust to be replaced (or location of new exhaust fan to be added)
- All combustion appliances, including venting and data plates, if accessible
 - Wood stoves
 - Fireplaces
 - Gas stoves/inserts
 - Unvented propane space heaters