



ENERGY TRUST INCENTIVES FOR ENERGY FRIENDLY HOMES PROJECTS

STEP 1: CONFIRM PROJECT ELIGIBILITY

Project must receive funding from PCEF's Energy Friendly Homes (EFH) program.

- Home type:
 - Single-family (site-built or manufactured)
 - Attached residential (duplex, triplex, fourplex, rowhome, townhome, side-by-side)
- Primary heating source must be from:
 - Portland General Electric, Pacific Power or NW Natural

STEP 2: CONTRACTOR REQUIREMENTS

Must be enrolled as an Energy Trust trade ally.

- Need to enroll? Go to web.energytrust.org/tradeallyenrollment

STEP 3: GATHER PROJECT DOCUMENTATION

- Before installation:
 - Energy Trust Terms and Conditions signed by both contractor and customer
- After installation:
 - SnuggPro Energy Audit Report (SnuggPro data), including:
 - Site information
 - Work Order with Energy Trust itemized incentive deductions included
 - Energy Friendly Homes payment approval notification

STEP 4: SUBMIT DOCUMENTATION

- Email all required materials to energyfriendlyhomes@energytrust.org:
 - Signed Energy Trust Customer/Contractor Terms and Conditions
 - SnuggPro Energy Audit Report and approved work order
 - Payment approval notification from Energy Friendly Homes Program

STEP 5: INCENTIVE PROCESSING

Payments take 4-6 weeks to process, after Energy Trust has received all necessary documentation.

Please ensure all documents are complete to avoid delays.